



“The real estate industry continues to become more complex and understanding the financial underpinnings of an asset is a must. My CPM credential and education is an exceptional baseline of knowledge that has allowed me to expand my career quickly.”

— Tammy Hendrix, CPM®
Brookfield Properties

CPM® Capstone Track

May 7 - 11, 2012
Registration: 8:00 a.m.
Course: 8:30 a.m. - 5:00 p.m.

Millennium Tower
10375 Richmond Ave.
1st Floor Training Room
Houston, TX 77042

Registration Fees:

Premier Rate: \$1,555
(applies to CPM, CPM Candidates, ARM, Accredited Commercial Manager and AMO Members)

Classic Rate: \$1,580
(applies to Associate, Student and Academic Members)

Nonmember Rate: \$1,595

TREC Provider 0192

Quickly and efficiently complete the final steps needed to earn your CPM designation by enrolling in the CPM Capstone track. This track is designed for CPM Candidates who need to complete their management plan requirement and take the CPM Certification Exam. The first half of the week will be spent learning the essential components of a property management plan and then demonstrating proficiency in the elements that make up a management plan by completing the “Management Plan Skills Assessment” (MPSAXM), an alternative to submitting a plan independently. The remainder of the week will be spent preparing for and then taking the CPM Certification Exam.

CPM Capstone Courses and Examinations:

- Management Plan Skills Assessment (MPSAXM)
- CPM Certification Exam Preparation Seminar (CPM001)
- CPM Certification Exam (CPMEXM)

Calculator Required: The HP10BII financial calculator is required for this course. Course materials illustrate keystrokes for this calculator only. Students taking this course are expected to have a working knowledge of the basic operations and functionality of the calculator. You are encouraged to download the interactive *HP10BII Financial Calculator Tutorial* and the *HP10BII Financial Calculator Quick Reference Guide* from the IREM website and review it prior to taking this course.

Laptop Usage: The MPSA is now offered in an electronic format. Students should bring their own laptop to the course, and must have the working knowledge necessary to perform basic laptop functions and calculations.

Name _____ Email _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

- CPM® CPM® Candidate Associate
 ARM® ARM® Candidate ACM
 Employee of an AMO® firm Student/Faculty

Payment Method

- Check or money order payable to IREM Houston
 Visa Mastercard AMEX

Card Name _____ Exp. Date _____

Card Number _____

Signature _____

Course Cancellation Policy: For a cancellation more than 10 business days prior to the course, student receives a full refund. If the cancellation occurs less than 10 business days (but a minimum of three business days) prior to the course, a \$75 administration fee is imposed to either refund the tuition or transfer the student to another course. Cancellation within 72 hours (3 business days), or if the student is a no-show, there is no refund or transfer provided. No exceptions can be made to the rules above.

Register at www.iremhouston.org or send this form to:
IREM Houston Chapter No. 28
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Houston, Texas 77057
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smichalk@iremhouston.org