



IREM Houston Chapter No. 28
*Leaders
 Developing
 Leaders*

**CPM® Certification Exam
 (CPM EXAM)**

The CPM Certification Exam tests all that you have learned to date through your experience in real estate management and ensures the integrity of the CPM designation. If you have completed the education requirement for the CPM designation, you are ready to take the CPM Certification Exam. The exam is offered both in the classroom and independently with a local proctor, so students have the flexibility to take the exam in the format that best suits their schedule. The exam measures professional competency in the following areas:

- Financial operations and asset management
- Human resources
- Legal and risk management
- Maintenance and operations
- Marketing and leasing

Calculator Required: The HP10BII financial calculator is required for this course. Course materials illustrate keystrokes for this calculator only. Students taking this course are expected to have a working knowledge of the basic operations and functionality of the calculator. You are encouraged to download the interactive *HP10BII Financial Calculator Tutorial* and the *HP10BII Financial Calculator Quick Reference Guide* from the IREM website and review it prior to taking this course.

Laptop Optional: Laptop computers may be used during the exam for calculations only. The CPM Certification Exam is an open-book exam.

- CPM® CPM® Candidate Associate
 ARM® ARM® Candidate ACM
 Employee of an AMO® firm Student/Faculty

Payment Method

- Check or money order payable to IREM Houston
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Send this form to:
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5850 San Felipe, Suite 118
Houston, TX 77057
(713) 783-9225 Fax (713) 783-0283

Friday, April 25, 2008

Registration: 12:30 p.m.

Course: 1:00 p.m. - 5:00 p.m.

Continental Center I

1600 Smith, Suite 3975

Houston, TX 77002

(Includes complimentary parking)

Registration Fee \$100

Name _____ Email _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

CPM Exam Cancellation Policy: For a cancellation more than 10 business days prior to the course, student receives a full refund. If the cancellation occurs less than 10 days (but a minimum of three business days) prior to the course, a \$75 administration fee is imposed to either refund the tuition or transfer the student to another course. Cancellation within 72 hours, or if the student is a no-show, there is no refund or transfer provided. No exceptions can be made to the rules above.